



Redding Education Foundation

...fostering the fulfillment of learning at every age

**GRANTS FOR THE ENHANCEMENT OF
EDUCATIONAL PRACTICE**

APPLICATION

***Mission Statement:** "The Redding Education Foundation is dedicated to mobilizing and enhancing opportunities to promote educational excellence so that the Redding community may better experience the fulfillment of learning at every age."*

This application is available for download at: www.reddingeducationfoundation.org

P.O. Box 183, Redding CT 06896 o (203) 938-1411 o Email: info@reddingeducationfoundation.org

–Representare et fiduciare–



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Instructions

The Redding Education Foundation is pleased to offer grants in amounts up to \$2,000 to teachers for projects that fulfill our mission. Larger amounts will be considered for proposals that require the purchase of equipment.

Who May Apply?

Certified Teachers and Administrators currently employed by the Redding and Region 9 Boards of Education are eligible to apply for grants. Educators from other educational institutions are also eligible to apply for grants to fund projects that benefit the Redding community.

What Projects Are Eligible?

All projects that fulfill the REF mission and are not the province of the regular Boards of Education budgets are eligible for consideration. Projects that are innovative in nature and represent a fundamental advance in the manner in which curriculum is taught are most welcome.

In addition to fulfilling the REF mission, proposed projects should:

- Provide a significant and defined benefit to the target beneficiaries;
- Represent a new (or the rethinking of an existing) educational initiative;
- Have potential for replication or dissemination among teachers and/or schools;
- Be outside the normal budget or planning considerations;

Projects might also explore use and integration of new technologies, expand student experiential learning opportunities and/or engage families and/or communities in education. The funding decision process will also consider fundability, equity of distribution across the three schools and the suitability of the project.

Projects for which the school community is the beneficiary must be approved by the Head of School. At the conclusion of their project, grant recipients are expected to submit a report describing project results to the foundation.

What Can Grant Funds Be Used For?

Grant funds may be used for educational materials and supplies, computer hardware and/or software, scientific or mathematical equipment, printing expenses, periodical or internet subscriptions, field trips, and other uses as part of innovative educational initiatives. At this time, The Redding Education Foundation is not in a position to handle the tax implications of paying teachers for their time.

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Any equipment purchased through a grant becomes the property of the educational institution for which you work at the time of the grant application. Grant requests may be partially or wholly funded.

How do I apply?

The Redding Education Foundation does not have a deadline for grant applications. Applications are reviewed as received. To expedite the approval of your application, be sure to include all of the requested information.

This application is available for download at our website:

www.reddingeducationfoundation.org.

The Head of School must approve grants. Approval can be verified by signature on hard copy grant applications or, for emailed applications, by emailing the application to the Head of School to be forwarded to the foundations. Receipt, by the foundations, of the email from the Head of School will be evidence of approval of the grant application by the Head of School.

Questions? Call REF at (203) 938-1411.

Mail applications to: The Redding Education Foundation
 P.O. Box 183
 Redding, CT 06896

Or Email to: info@reddingeducationfoundation.org



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Cover Sheet

Name of Applicant(s): _____

Application Date: ____/____/____

Contact Information:

School: _____

Grade(s) and/or Subject(s) Taught: _____

Mailing Address:

City: _____ State: _____ Zip: _____

Phone Number: Daytime: (____) _____ - _____ Evening: (____) _____ - _____

Email Address: _____ Fax: (____) _____ - _____

Title of Proposed Project:

Purpose of the Grant: (one sentence)

Requested Grant Amount: \$ _____

Teacher Signature: _____

Administrator Signature: _____

For Office Use Only	
Date Received: _____	
Disposition: _____	Date: ____/____/____



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Proposal Narrative: Describe the project, including its benefits, objectives and target beneficiaries in accordance with the criteria previously set forth. Be sure to provide a timeline for implementation and to explain how you will evaluate the project's success. Please include the projected submission date for the project evaluation. Provide a brief summary of relevant background experiences that will contribute to the success of the proposal.



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Project Budget: Be specific about the funds you are requesting and your preferred funding schedule. If you will be purchasing equipment or software, be sure to check with your school's technical staff to verify that all technical requirements have been met. If equipment is requested, please note the current availability of that equipment in your building. All expenses should be documented in the final project evaluation. Equipment or intellectual property acquired thru the grant shall be the property of the Redding and Region 9 Schools.